

**OKLAHOMA WORKERS' COMPENSATION COMMISSION**  
**SPECIAL MEETING MINUTES**  
**APRIL 2, 2020, 1:30 P.M.**

**STATEMENT OF OKLAHOMA OPEN MEETING ACT COMPLIANCE**

Notice of this Special Business Meeting was filed with the Secretary of State's office on Monday, March 23, 2020, at 12:33 p.m. in compliance with the Open Meeting Act.

The agenda was posted at least 24 hours in advance of the meeting, in compliance with the Open Meeting Act. It was posted on the Commission website and sent to the agency distribution list.

This meeting is also being conducted under the new emergency provisions of the Open Meeting Act, as amended by SB 661 on Wednesday, March 18, 2020.

**MINUTES OF THE APRIL 2, 2020 SPECIAL BUSINESS MEETING OF THE**  
**OKLAHOMA WORKERS' COMPENSATION COMMISSION**

The members of the Oklahoma Workers' Compensation Commission appeared remotely via telephone, on April 2, 2020.

Members present: Chairman Mark Liotta, Commissioner Jordan Russell, and Commissioner Megan Tilly.

Others Present: Lauren Hammonds Johnson, WCC; Hopper Smith, WCC; Collin Fowler, WCC.

Chairman Liotta expressed appreciation for those in attendance. After the roll was taken, he announced the presence of a quorum. The meeting was called to order at approximately 1:30 p.m.

**1. Approval of Minutes**

The drafted minutes of the March 20, 2020, Emergency Meeting of the Commission and March 26, 2020, Special Meeting of the Commission were considered for approval.

***Motion:*** Commissioner Tilly moved to approve the minutes of the March 20, 2020, Emergency Meeting of the Commission and March 26, 2020, Special Meeting of the Commission

***Second:*** Commissioner Russell.

Those voting aye: Chairman Liotta, Commissioner Russell, and Commissioner Tilly.

***The motion carried.***

**2. Discussion and Possible Action Regarding Agency Records Disposition Schedule**

State agencies, boards, and commissions are required to establish and maintain “an active, continuing program for the economical and efficient management of records of the agency” and have their programs approved by the Archives and Records Commission. 67 O.S. §§ 206, 305. Since all agencies, boards, and commissions are also governed by the General Records Disposition Schedule, agency-specific schedules schedule only those records that are unique to the agency.

Lauren Hammonds Johnson was recognized, presented, and responded to questions of the Commissioners.

*Motion:* Commissioner Tilly moved to approve the WCC Records Disposition Schedule as presented.

*Second:* Commissioner Russell.

Those voting aye: Chairman Liotta, Commissioner Russell, and Commissioner Tilly.

*The motion carried.*

**3. Discussion and Possible Action Regarding Operation of the Workers’ Compensation Commission and Agency Concerns Related to COVID-19**

Chairman Liotta presented and responded to questions of the Commissioners.

Hopper Smith was recognized, presented and responded to questions of the Commissioners.

Lauren Hammonds Johnson was recognized, presented and responded to questions of the Commissioners.

Commissioner Russell presented and responded to questions of the Commissioners.

*There was no action taken on this agenda item.*

**4. Discussion and Possible Action Regarding ObjectStream Phase II Agreement**

Discussion regarding the proposed agreement with ObjectStream for implementation of Phase II of the CaseOK project. The Commission will consider Addendum 3 and its attachments, which memorialize Phase II.

Hopper Smith was recognized, presented, gave his recommendation and responded to question of the Commission.

**Motion:** Commissioner Tilly moved to approve the agreement as presented to submit to OjectStream.

**Second:** Commissioner Russell.

Those voting aye: Chairman Liotta, Commissioner Russell, and Commissioner Tilly.

**The motion carried.**

**5. Announcements**

Chairman Liotta stated that these announcements are subject to change. The Commission's next special business meeting, a Dual SIGFB Meeting, is Wednesday, April 15, 2020, at 1:00 p.m. The Commission's next regular business meeting is Thursday, April 16 at 1:30 p.m.

**ADJOURNMENT.....Chairman Mark Liotta**

**Motion:** Commissioner Tilly moved to adjourn.

**Second:** Commissioner Russell.

Those voting aye: Chairman Liotta, Commissioner Russell, and Commissioner Tilly

**The motion carried.**

**The meeting adjourned at 1:57 p.m.**